

Annandale Public School Parents & Citizens Association Minutes of General Meeting

Chair: Stephanie Wee
Date: 28 April 2022
Time: 7:30 pm
Venue: Onsite and Online Meeting
Minutes: 2022 04 28 GM
Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open: Stephanie Wee – President at 7:37 PM

Attendance – 7

Rosemary Donald, Kim Musznig, Stephanie Wee, Rebecca Wainscoat, Lisa Lupton, Max Joscelyne, Christopher Henschke,

Apologies

Tanya Franic, Lyn Jones, Jamie Darams



General Agenda

1. President's welcome – Stephanie Wee
2. Secretary's Report – Rebecca Wainscoat
 - 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
3. Principal's Report – Lisa Lupton
4. Treasurer's Report – Rosemary Donald
5. General Business
 - 5.1 Wish List update – Steph Wee
 - 5.2 The Dale shirts – from last meeting
 - 5.3 Election – from last meeting
 - 5.4 Perfect Match
 - 5.5 Kitchen Garden – Rosemary Donald
 - 5.6 Facebook Group – Rosemary Donald
 - 5.7 Westconnex Grant Money
 - 5.8 Terracycle
6. Next Meeting – GM - Thursday DD Month 2022

Please feel free to email apspandc@gmail.com with anything you would like to raise at this meeting.



Minutes

Item 1 Welcome – Stephanie Wee

- Stephanie welcomed all members and staff.
- Welcome to Country “We acknowledge the Traditional Owners of the country on which we meet today, the Gadigal people of the Eora nation, and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.”

Item 2 Secretary’s Report – Rebecca Wainscoat

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

Motion	That the minutes from the previous general meeting, 2022-03-03, be accepted as a true record.
Mover	Rebecca Wainscoat
Seconder	Rosemary Donald
Result	Passed.

2.3 Correspondence

- Question about teracycle – to be discussed in general business

2.4 Action Item Updates from last meeting

- Delayed until General Business

2.5 Membership Administration

- No new members

Item 3 Principal’s Report – Lisa Lupton

- Johnston St Playground Upgrade- new asphalt is complete. Extension obtained on community building grant. Works to commence in next few weeks.
- Bubblers / Water fountains – going ahead. They will be placed outside hall (triple nozzle bubbler and drinking station); at aftercare near existing bubbler (drinking fountain and bottle refill); in K-2 playground (triple nozzle bubbler and drinking station); as well as in preschool (2 x drinking fountain and bottle refill station). Assets have approved. Artwork decision is pending.
- Outdoor power points – waiting for Assets
- COLA – meeting to be arranged outside P&C general meeting with interested parties.
- School Disco discussed – for further discussion in future meetings.



Item 4 Treasurer's Report – Rosemary Donald

- See attached financials for May

Motion	That we allocate \$10,000 to Johnston Street Playground upgrade (Westconnex Grant).
Mover	Rosemary Donald
Secunder	Stephanie Wee
Result	Passed

Item 5 New Business

5.1 Wish List Update – Stephanie Wee

- We have not received wish lists for Stage 3 or the sporting items. Lisa will prompt staff to get in touch. Discussed storage needs for equipment purchased – Lisa will discuss with staff and get back to P&C with any funds required.

5.2 The Dale Shirts / Jumpers

- There have been supply issues with the hoodies initially selected. Discussed options with decision made to have one crew neck and one hoodie each in men's and women's range. Prices for new supplier are higher.
- Kids jumpers will be via original supplier as those did not have same supply issues.
- Tanya proposed that we increase prices to cover the increased costs. General agreement for \$40 for kids jumpers and \$60 for adults noting the high quality of the items and the retail prices for the same products without an image.
- Discussed concept of having a pre-order option for APS families prior to election day.
- Cross Country – Kim volunteered to do a pop-up stall for the kids' shirts in house colours prior to the cross country.
- Discussed need for decision regarding future of kids sports style shirts prior to next print run.

5.3 Election

- Stephanie has started updating the election fete documents for May fete.
- Max, Steph and Rose can be there on the day.
- Confirmed we would like to have coffee cart; BBQ; Cakes; The Dale goods; and Kitchen Garden stalls.

Motion	That we allocate \$7000 towards costs for election fete.
Mover	Stephanie Wee
Secunder	Rebecca Wainscoat
Result	Passed



- Bec to speak to Lucia regarding whether she is available and would like to have a Kitchen Garden Stall.
- Bec to commence notification of event form for insurance.
- Steph to do comms and allocate stages to stalls.

5.4 Perfect Match Grant

- We have received an updated brief and general agreement that it was improved. Steph will feedback to council that we are agreeable for them to proceed with the new brief.

5.5 Kitchen Garden

- Rose explained that we have had a delay in getting Harris Farm vouchers which Lucia uses to fund items for Kitchen Garden, leaving Lucia out of pocket.

Motion	That we allocate \$500 to Kitchen Garden to cover until new Harris Farm vouchers arrive.
Mover	Rosemary Donald
Secunder	Stephanie Wee
Result	Passed

5.6 Facebook Page

- Discussed various options on how we could keep the page open (e.g. closing comments), acknowledged the difficulty moderating the page.
- Max will commence as additional moderator and communicate need for rules to group members, with option to revisit whether Facebook page continues later in the year.

5.7 Terracycle

- Discussed question from a member of the community regarding why we ceased Terracycle. Confirmed that this was due to multiple factors including risk of encouraging pests, time taken to fill boxes, lack of volunteers and costs involved with other options available to recycle items for free (e.g. Officeworks / Recycle Smart).

5.8 Action Item Updates

Item	Previous Discussion	Today's Update
Retaining Wall	Rebuilding of the unsafe retaining wall at the entrance into the pre-school - not what we expected and Lisa had checked and it is an open job under Spotless. Lisa has raised with assets	Still Pending, no update



Senior Toilets	Aim to engage with the SRC to get ideas for the toilets for older students - done - information sitting with the school.	Pending - with SRC, no update
Scully's fixes for playground	P&C to follow up on when the fixes are coming (Scully and playground cabinets) Lisa will chase one more time then Steph will write to them on behalf of P&C.	Not resolved. To look for alternative options – to be removed from action items.
Trafalgar Street Mural	Steph to collate ideas	See item 5.4. Council have new brief and is with them to action.
Water Fountains proposed by SRC	SRC requested P&C help with funds. 2021 student leadership team agreed funds raised roll over to 2022 Student Leadership Team (SLT – new SRC name).	See Principal's Update. Civiq to install, assets have approved.
Outdoor power points	Peter had proposed four outdoor power points to be installed to assist with outdoor events and working bees	See Principal's Update – with assets (has to go through them as electrical works)
Bank Accounts	Rose will update on banking options in 2022 – currently looking into various banking accounts and features of each.	No Update
Square Payment Systems	Max is also looking into square payment systems and will update on findings in 2022.	No Update
Indigenous Funds from T-shirts	Need to sound out options for spending funds on indigenous projects. Lisa will speak to the NAIDOC committee.	No Update – NAIDOC committee are discussing what funds they will require and will come to P&C as needed.
Strong Minds	An evidence based wellbeing approach to primary schools offering to present. Tanya will look into.	No Update. Tanya not present today.

Item 6 Next P & C Meeting – 26 May 2022. June meeting will be an AGM.

Meeting closed at 08:52 pm

Regards

Rebecca Wainscoat

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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Annandale Public School P&C

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